

Pastoral Council Meeting Notes Holy Name Parish, Ketchikan, AK 21 November 2016

“To Do” items highlighted in yellow

In attendance: Patti, Purita, Maria and Ruth

Opening Prayer – Ruth (Fr. Pat absent)

Old and New Business:

- Review of FINAL Pastoral Council Charter
 - Patti incorporated the changes to the Charter recommended by Tom Schulz and agreed upon by the group at the August meeting.
 - The group should read the charter one last time to ensure all changes are agreed upon and no further editing is necessary. Please provide Patti your confirmation to finalize the charter by Friday, November 25.
 - Patti will then have the charter signed and dated by Father Pat.
- Ministry Fair Closeout
 - The Ministry Fair was a great success, albeit a lot of work.
 - Special thanks goes to Brenda Miller for providing the sign-up sheets and Ministry Fair banner.
 - We plan to have our next ministry fair in September at the beginning of the school year. We will need to ask for leadership on the ministry fair by other Pastoral Council Members next year.
 - Patti is checking with Shelly at the church office to ensure the Holy Name Ministry contact list is updated to reflect the latest version of our ministries.
 - Father Pat needs to follow up with training new ministers for the following:
 - Alter servers
 - Eucharistic ministers
 - Lectors
 - The “Commissioning Mass” for all new and old ministers will be held this weekend (Nov. 26-27).
- End of Life Workshop
 - This workshop is planned for January and will be conducted by Anne Margaret Schuam-Hardy
 - Fr. Pat needs to confirm with Anne Margaret the following issues related to the workshop:
 - Date and time – we recommend a Saturday evening session for a large group, followed by Sunday one-on-one sessions with Anne Margaret that people can sign up for throughout the day. Need to confirm if this is the format Anne Margaret wishes to use.
 - What can we (the Pastoral Council) do to help with the workshop?
 - We plan to have finger food and drinks for the Saturday night session. We will see if we can get donations from Diaz Café and Oceanview for these.
- Planning for arrival of new Director of Religious Education and Youth Group

Our Mission: We, the Pastoral Council of Holy Name Catholic Church will seek to advise the pastor on all matters affecting the good order of the parish, with an emphasis on strategic approaches to advance the cause of the Gospel in our community, being guided by the authentic teaching of the Holy Roman Catholic Church. As representatives of the parish we will be sensitive and responsive to the needs and concerns of all in a spirit of prayer, commitment and action.

- Vincent will be arriving in Ketchikan soon (we are thinking January, but need to confirm date with church office).
- We want to provide Vincent a “welcome” basket and card with things in it that will make his transition smooth (e.g. food, gift certificates, or any other mementos)
- Patti will contact Nicole and the Church Office to coordinate this, so that we get are not duplicating efforts and that everyone (including catechists) get to contribute to the basket.
- Filling Pastoral Council vacancies
 - Tom Schulz has stepped down from the Pastoral council. Ruth will send him a thank you note from our group for all his great services.
 - Most council members have served at least a two year term. Although the new charter delineates a minimum of a three year term, we took a poll to see if any members were interested in stepping down.
 - Maria and Purita are willing to continue to be members representing the Hispanic and Filipino ministries.
 - Patti will also remain.
 - Ruth would like to step down if we can find a replacement. She has the following suggestions: If we cannot find a replacement, Ruth is willing to continue.
 - Evan Raber
 - Elmer Guererro

Standing Items:

- School News – no news
- Holy Name School Advisory Committee News
 - Holy Name school is doing well under the leadership of Nicole Miller. Nicole has several ideas for increasing enrollment in the future including the following:
 - Full day pre-school to target working families who need all day care.
 - Montessori preschool teacher being discussed to develop a Montessori philosophy into Holy Name School. This may target more enrollment.
 - Future middle school – possible long term plan.
- Financial Council update – no update
- Facilities
 - We would like Fr. Pat clarify the process for identifying maintenance needs.
 - The light outside the back door to Parish Hall needs to be looked at. It may need new bulbs.
 - Patti will contact Tom Schulz to get a briefing on where we are with the Parish Hall carpet and church kneeler maintenance jobs.

Next Meeting – December 19, 2016

7:15 Closing Prayer