

Pastoral Council Meeting Notes
Holy Name Parish, Ketchikan, AK
22 May 2017

Old and New Business:

- Status of “Coming Home” project:
 - Patti, Fr. Pat and Shelly working on list of non-practicing Catholics.
 - List will have assigned “contacts” (people who will send a brief introductory note to).
 - Shelly has been out of town attending to medical needs of her husband, Rudy. She should be back this week.
 - We hope to continue this effort when Shelly returns.
 - This project remains the highest priority for the parish (per the Holy Name Pastoral Plan) as well as the census, which we have not yet addressed.
- Fr. Pat as Diocesan Administrator:
 - This temporary position will likely continue through the end of summer when Fr. Pat hopes that a new Bishop will be announced.
 - Fr. Pat will be traveling to Anchorage first week of June.
 - Fr. Pat will attend a meeting in Indianapolis the week of June 12.
 - So far, the workload has not been too overwhelming; however the area that has suffered in the tribunal work when tends to be important but not urgent.
- Pastoral Planning – Continue review of Pastoral Plan:
 - The group only had time to discuss two elements, items 31 and 32.
 - Element 31: Revise to Priority B.
 - Element 32: Revisit next meeting, along with several other related elements on the topic of Marriage.
 - June Pastoral Council meeting will concentrate on the remainder of the Plan elements and begin identification of top priorities for the parish for the next few years.
- After Mass Hospitality Ministry:
 - The small group of ladies who have been hosting the 0930 after Mass ministry are tired since they have been doing it for many years.
 - The group brainstormed on how to accomplish this important ministry differently. Patti will talk to the Hospitality Ministry group about several ways of doing so, including the following options:
 1. Transfer ministry to Holy Name School, having each class take one month and assigning a family the hospitality service each week. Share hours will be given for this.
 - Pros:

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- Greater exposure of Holy Name School to parish members who are actively supporting the school in many ways;
 - Exposure of our church Mass to non-Catholic families who attend Holy Name School, showing the our welcoming community;
 - Greater exposure to visiting Catholics who are being asked to support Holy Name School during the second collection at the 0930 Mass; and
 - Donations received at each Mass go directly to school.
 - Cons:
 - Participation of school families may be difficult.
 - One more thing for families to do.
 - One more thing for school administration to organize.
2. Transfer Ministry to each of the other active ministries (see below) to rotate each month in a similar manner we do now as individuals. These ministries may include:
- Holy Name Catholic School
 - Boy Scouts
 - Hispanic Ministry
 - Filipino Ministry
 - Alaska Native Ministry
 - Knights of Columbus (this group already sponsors pancake breakfast on the first Monday of each month – usually)
 - Gardening Ministry
 - Parish Events Ministry
 - Prayer Chain Ministry
 - Senior Services Ministry
 - Pros:
 - With the number of special interest groups (ministries) sharing the load of this ministry (after mass hospitality) will be less. In theory, each ministry would only have one week every two months, or 6 times per year in total.
 - Each ministry could highlight a special need during the hospitality hour whereby people can donate funds for that need (e.g. raising money for gardening). Funds received during that week would go to the hosting ministry.
 - Cons:

- This would involve more organization from the ministry leader.
- 3. Common sign-up Website. The idea behind this option is that we have a sign-up form on our website that people can access to volunteer to take on any Sunday hospitality. Any gaps in the schedules will be handled by the hospitality leader by reaching out to other ministry leaders and/or group email to entire parish asking for volunteer for specific weekends.
 - Pros:
 - Sharing this ministry with many people and no one having to do it on a scheduled basis each month.
 - Cons:
 - Huge scheduling burden for Hospitality Leader
 - Not sure if current Website can accommodate this on-line sign up system.
 - Highly probable that people will not sign up and it will be up to the ministry leader to fill the gaps on a weekly basis.

Standing Items:

- School News:
 - School Sprinkler System renovation:
 - Ketchikan Mechanical has been hired to renovate the school sprinkler system, per requirement of the Ketchikan Fire Marshall.
 - Cost of project estimated at \$75-80 K.
 - Removal of ceiling tiles will be done by volunteers beginning June 2.
 - The old sprinkler system will remain working until new system is in place. Old system will not be removed to save money.
 - Project will be financed with school budget at \$20K and the rest will need to be fund-raised.
 - Bishop Burns is trying to raise some money from the tourists who came here from the Diocese of Dallas.
 - The job will be completed prior to beginning of next school year.
 - Changes for 2017/18 School Year
 - 1st and 2nd grades will have two teachers next year, rather than one combined class. The new teacher is hired and will be moving here soon.
 - Kindergarten class is almost full.
 - Full-time preschool classes are also new.
 - Nicole will be entering a MA program with Loyola Marymount University in Los Angeles, to earn her Catholic school administration degree. She will primarily be doing this via distance learning, but will travel to Loyola occasionally. Congratulations Nicole!
- Religious Education News
 - Vince is very busy with religious education classes, in particular Confirmation.

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- Religious education classes will continue throughout the summer season, every other week.
- There will be a split in the youth group, separating the middle school (EDGE) from high school (LIFE TEEN) groups. Fr. Pat has requested a structured curriculum for these programs.
- Vince has been accepted to and will be pursuing his MA in Theology, through distance learning. Congratulations Vince!
- Financial Council update:
 - Working on this fiscal year numbers and hoping to develop projections for next fiscal year for both school and church.
 - KA Swigger is out of town and not able to attend accounting duties due to medical needs for her husband, Steve.
 - Fr. Pat will be working with Olivia to help her move forward with learning how to generate financial statements and reports.
 - Weekly collections are still down.
 - Nicole has developed an audio program and brochure with donation envelope for Port to Pew Ministry, hoping this will increase weekly collections for Holy Name School.
 - Finance council will be meeting this week. Vacancies and/or absences in personnel who manage our accounts is of particular concern and will be discussed with group.